



US LACROSSE ANNUAL CHAPTER BOARD REPORT

Date: \_\_\_\_\_ Chapter Name: \_\_\_\_\_

Chapter President OR person submitting report: \_\_\_\_\_

List the appropriate Chapter Board member & the constituency they represent:

	Men's rep w/ email	Women's rep w/ email
<b>1. Coaches - High School</b> (1 minimum, 2 maximum from each game)	_____ _____	_____ _____
<b>2. Coaches - College</b> (1 minimum, 2 maximum from each game)	_____ _____	_____ _____
<b>3. Officials</b> (1 representative from each game)	_____	_____
<b>4. Post College Club</b> (1 representative from each game)	_____	_____
<b>5. Athletes</b> (1 representative from each game)	_____	_____
<b>6. At-Large</b> (2 representatives from each game)	_____ _____	_____ _____
<b>7. Youth</b> – (1 min, 2 max from each)	_____	_____

List the Officers of the Chapter's Executive Committee:

President \_\_\_\_\_

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

At-Large \_\_\_\_\_

Past President \_\_\_\_\_

Every attempt to represent the women's and men's game equally should be made where possible.

**Have you read the Chapter Agreement?**

NO

YES

**Has the president signed and returned a copy of the Chapter Agreement?**

YES

NO

**List the following Committee Chairs:**

Finance: \_\_\_\_\_

Events: \_\_\_\_\_

Membership: \_\_\_\_\_

Operations: \_\_\_\_\_

Communications: \_\_\_\_\_

Other: \_\_\_\_\_

Fundraising: \_\_\_\_\_

(Definitions of Committees: Finance: budget process, budget management. Membership: acquisition, retention, service & benefits. Communications: newsletter, hot lines, email news. Fundraising. Events: clinics, tournaments, golf outings, Hall of Fame, play days. Operations: Managed events that occur more than two days – ie: leagues.)

**Tentative Calendar of Meetings & Events for upcoming year**

**Executive Committee meetings**  
[date]

**Board meetings**  
[date]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(minimum of 4)

(recommended 6)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ANNUAL MEETING DATE:** \_\_\_\_\_

**EVENTS**  
[name & date]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(minimum of 3)

EVENTS CONTINUED...

_____	_____
_____	_____
_____	_____

**MANDATORY INFORMATION TO INCLUDE W/ THIS BOARD REPORT:**

Is your chapter separately incorporated?     YES     NO

If yes, include documentation i.e. your incorporation papers; this is not required if previously submitted.

If no, this is something the chapter must complete as soon as possible. Please reference the Chapter Manual 2008; specifically the section that pertains to becoming separately incorporated. This is different than obtaining a federal employee identification number for 501c3 status.

\_\_\_\_\_  
Signature of person who completed this form

\_\_\_\_\_  
date

\_\_\_\_\_  
Signature of chapter president

\_\_\_\_\_  
date

\_\_\_\_\_  
Erin Sturgis, Director of Chapter Relations US Lacrosse

\_\_\_\_\_  
date